



NCJ 181583  
Resource Directory

# OVC

## Training Resource Guide

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**Office of Justice Programs**  
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**Office for Victims of Crime**  
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For grant and funding information contact  
**U.S. Department of Justice Response Center**  
1-800-421-6770

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**OVC Resource Center**  
1-800-627-6872  
**OVC Resource Center Home Page**  
[www.ncjrs.org](http://www.ncjrs.org)

NCJ 181583

The Office for Victims of Crime is a component of the Office of Justice Programs, which also includes the Bureau of Justice Assistance, the Bureau of Justice Statistics, the National Institute of Justice, and the Office of Juvenile Justice and Delinquency Prevention.



# OVC

## Training Resource Guide

**May 2000**

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# Introduction



## About OVC

The Office for Victims of Crime (OVC), an agency within the Office of Justice Programs, U.S. Department of Justice, was formally established by Congress in 1988 through an amendment to the Victims of Crime Act of 1984 (VOCA). VOCA was largely an outcome of the 1982 President's Task Force on Victims of Crime and established not only the Crime Victims Fund (CVF) and OVC but also separate program initiatives to address the complete rights and needs of crime victims. VOCA authorizes OVC to fund States to operate crime victim compensation programs, administer victim assistance services for victims of Federal crimes, and develop demonstration initiatives and national-scope training and technical assistance. An amendment to VOCA also allows OVC to fund improved investigation and prosecution of child abuse under the Children's Justice Act (CJA). Crime victims receive support from OVC through formula and discretionary grants for programs and projects designed to enhance victims' rights and services. OVC also has an advocacy and leadership role in developing policy for and raising awareness of crime victims' rights and provides an array of training and other targeted resources for the many professionals who work with victims.

The mission of OVC is to enhance the Nation's capability to assist crime victims and to provide leadership in changing attitudes and developing policies and practices that promote justice and healing for all victims of crimes. OVC accomplishes its mission by

- Administering the Crime Victims Fund.
- Funding direct services to crime victims.
- Providing training programs that reach diverse professionals nationally and internationally.
- Sponsoring demonstration programs and projects that have national impact.
- Publishing and disseminating materials that highlight promising practices for the effective treatment of crime victims that can be replicated.
- Developing policy and establishing public awareness initiatives.
- Offering technical assistance to governments, private-sector programs, and other allied professionals.

“TTAC provides victim service professionals a central access point for a range of crime victim resources.”



## About the OVC Training and Technical Assistance Center

OVC established the Training and Technical Assistance Center (TTAC) in 1998 to support activities related to OVC's mission and goals. TTAC provides victim service professionals a central access point for a range of crime victim resources, including speakers for presentations that heighten awareness of issues related to victims of crime; technical assistance for new and expanding programs, provided by experts in the crime victim field; a mentoring program to further the skills, knowledge, and abilities of VOCA administrators and their staff through peer consultation; and training based on curricula developed through the OVC discretionary grant program.

To increase availability and accessibility of training to VOCA staff, victim service providers, and other allied professionals, OVC is initiating a national training program that will bring professional training to locations across the country on a regular basis. This catalogue provides descriptions and schedules of the first in a series of such training sessions.



## About This Guide

Each currently available training curriculum that has been developed by OVC is described in this catalogue. OVC, through its Training and Technical Assistance Center, will conduct five training sessions in 2000, the first implementation year. These scheduled trainings are described in Section 1 of the catalogue. Section 2 lists trainings that are available but not currently scheduled. Section 3 introduces trainings that are under development. Additional training sessions will be scheduled in subsequent years, and new training topics will be added to the catalogue as they are developed. For your convenience, trainings are listed alphabetically by topic. At the end of the catalogue you will find contact information for the organizations and individuals who were instrumental in developing the curricula.



# Introduction

## For More Information

All questions regarding training information should be addressed to OVC TTAC.

**Office for Victims of Crime Training and Technical Assistance Center**  
2277 Research Boulevard, MS 7-F  
Rockville, MD 20850  
Phone: 1-800-627-6872  
Fax: 301-519-5533  
E-mail: [TTAC@ovcttac.org](mailto:TTAC@ovcttac.org)  
World Wide Web: [www.ojp.usdoj.gov/ovc](http://www.ojp.usdoj.gov/ovc)

If you are interested in participating in a training that currently is not scheduled, you may contact TTAC and ask to receive curriculum material or be placed on the mailing list to receive future training announcements as they become available or request further assistance in accessing the training.

## How To Register

To register for one of the scheduled training sessions in Section 1, simply complete the registration form that is provided at the end of the Registration Information section and mail or fax it to TTAC. A small fee is charged for the training sessions to offset the cost of training materials.

Early Bird Registration . . . . .	\$40
General Registration . . . . .	\$50
Group Registrations . . . . .	\$35 Per Person
<i>(three or more persons from the same agency)</i>	

# Section 1

## Scheduled Trainings

### Cultural Considerations in Assisting Victims of Sexual and Physical Violence

Developed by: National MultiCultural Institute (NMCI)

**Description:** This 1-day training instructs victim service providers on factors to consider when working with crime victims of diverse backgrounds. Diversity is broadly defined to include racial identity, ethnicity, class, gender, sexual orientation, and physical and mental abilities. This training addresses all crimes but provides focused guidance on cases of sexual assault, domestic violence, child abuse, and homicide.

**Audience:** Victim service providers, prosecutors, law enforcement officers

**Schedule:** May 19, 2000, Albuquerque, New Mexico

### Immigration and Cultural Considerations in Assisting Victims of Sexual and Physical Violence: Assisting Battered Immigrants Using the Immigration Provisions of the Violence Against Women Act

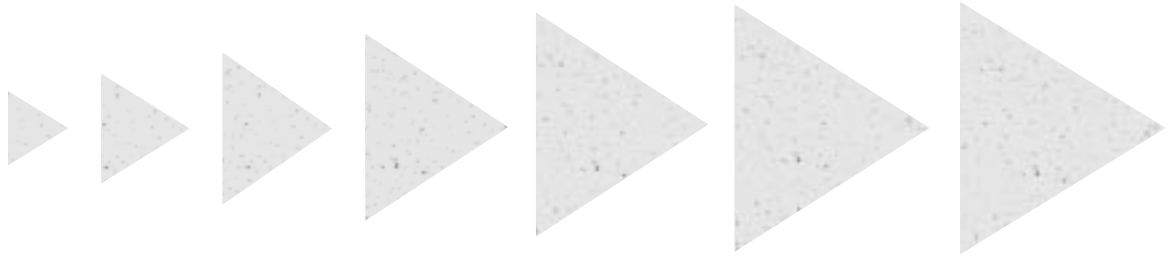
Developed by: American Bar Association (ABA) and National Organization for Women (NOW) Legal Defense and Education Fund

**Description:** This 1-day training provides information about the Battered Immigration Provisions of the Violence Against Women Act and changes to Immigration and Naturalization Service laws that affect the ability of immigrant victims to seek relief from domestic violence. Although the training is primarily for immigration, family law, and domestic violence lawyers, the materials may also be of use to law enforcement and justice system personnel, victim advocates, and attorneys in general practice.

**Audience:** Attorneys and others interested in services to battered immigrant women

**Schedule:** October 27, 2000, Warren, Ohio





## Juvenile Court Response to Victims of Juvenile Offenders

Developed by: National Council of Juvenile and Family Court Judges (NCJFCJ)

**Description:** This 1-day training is designed to improve the juvenile court response to victims of juvenile offenders by sensitizing juvenile justice professionals to victims and victim concerns; by providing detailed information on current responses to victims of juvenile offenders, victim rights, restorative justice, creative dispositions, and techniques and programs to better serve victims; and by strengthening skills and practices for dealing with victims of juvenile offenders.

**Audience:** Juvenile court personnel and probation staff

**Schedule:** September 25, 2000, Tampa, Florida

## Leadership and Professionalism Development

Developed by: Office for Victims of Crime Training and Technical Assistance Center

**Description:** This training consists of five modules, each of which may be offered individually or as a part of a full 3-day package. The topics are Leadership and Management, Strategic Planning, Human Resource Development and Supervision, Marketing and Public Relations, and Program Evaluation. This interactive and experiential training is designed for participants who desire comprehensive information and skills development to help them strengthen and enhance their management skills and program services.

**Audience:** Victim assistance program managers

**Schedule:** March 23, 2000, Richmond, Virginia (Strategic Planning and Program Evaluation Modules)  
June 1, 2000, Brainerd, Minnesota (Human Resource Development and Supervision Module)  
July 29–August 3, 2000, Miami, Florida (All Modules)

# Section 2

## Available Trainings

### AIDS and Victim Services: A Critical Concern for the '90s

Developed by: National Center for Victims of Crime (NCVC)

**Description:** This 1- or 2-day training addresses the medical, legal, and psychological aspects of HIV/AIDS and the potential impact on victim services. Attendees learn the severity of the HIV/AIDS pandemic as the training raises awareness of HIV and helps participants recognize and evaluate risk for HIV infection. The session demonstrates the importance of having adequate information before making assessments and/or decisions about services for crime victims with HIV/AIDS.

**Audience:** Victim service providers and allied professionals

### Community Crisis Response Team Training

Developed by: National Organization for Victim Assistance (NOVA)

**Description:** This 5-day basic training is intended to teach participants skills for helping groups of affected people cope with the immediate emotional reactions when a major crisis strikes their community. The training includes information about basic crisis reactions, immediate and long-term stress reactions, cultural and age-related impacts on stress reactions, crisis intervention techniques (including spiritual dimensions), and posttrauma counseling. A 3-day advanced training is also available.

**Audience:** Victim service providers, victim advocates, health/mental health practitioners, public safety specialists, clergy, allied professionals



## Death Notification Training: A Seminar for Crime Victim Advocates

Developed by: Mothers Against Drunk Driving (MADD)

**Description:** This 2-day training instructs victim advocates on the emotional hazards of death notification and teaches strategies for compassionate and thorough death notification. Attendees learn about the experience of the homicide victim's family during the first few weeks after notification, listen to survivors share their experiences, and work through protocols for notification developed through meetings with thousands of family members of homicide victims.

**Audience:** Victim advocates, victim service providers, allied professionals

## Death Notification Training: A Seminar for Law Enforcement Personnel

Developed by: Mothers Against Drunk Driving (MADD)

**Description:** This 2-day training instructs law enforcement professionals on the emotional hazards of death notification and teaches strategies for compassionate and thorough death notification. Attendees learn about the experience of the homicide victim's family during the first few weeks after notification, listen to survivors share their experiences, and work through protocols for notification developed through meetings with thousands of family members of homicide victims.

**Audience:** Law enforcement personnel, victim service providers

# Section 2

## Available Trainings

### Death Notification Training: A Seminar for Medical Professionals

Developed by: Mothers Against Drunk Driving (MADD)

**Description:** This 2-day training instructs medical professionals, such as doctors, nurses, or emergency medical technicians, on the emotional hazards of death notification and teaches strategies for compassionate and thorough death notification. Attendees learn about the experience of the homicide victim's family during the first few weeks after notification, listen to survivors share their experiences, and work through protocols for notification developed through meetings with thousands of family members of homicide victims.

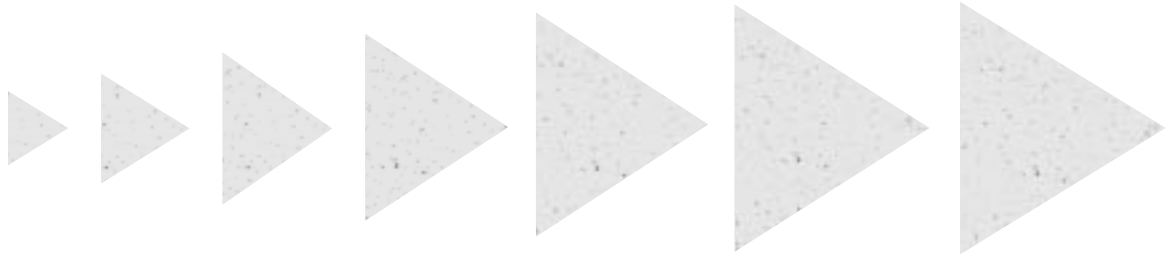
**Audience:** Medical professionals, victim service providers, practitioners in the health care community

### Death Notification Training: A Seminar for Military Clergy and Funeral Directors

Developed by: Spiritual Dimension in Victim Services

**Description:** This 2-day training instructs military chaplains who work with victims of crime on the emotional hazards of death notification and teaches strategies for compassionate and thorough death notification. Military clergy also learn how to train members of religious communities to effectively aid crime victims. Attendees learn about the experience of the homicide victim's family during the first few weeks after notification, listen to survivors share their experiences, and work through protocols for notification developed through meetings with thousands of family members of homicide victims.

**Audience:** Victim service providers, military personnel



## Elder Financial Exploitation Prevention Program

Developed by: Oregon Department of Human Resources, Senior and Disabled Services Division

Description: This 2-day training instructs bank personnel and others on how to identify potential fraud, address fraud-related issues, and alert law enforcement officers.

Audience: Bank personnel, law enforcement personnel, business executives, volunteers who work with the elderly

## Family Violence Intervention Model for Dental Professionals

Developed by: Program Against Sexual Violence

Description: This 6-hour training session gives dentists and dental staff instructions on ways to identify clinical signs of abuse, discuss ethical and legal responsibilities, and enable dental teams to apply the intervention/safety plan model to their own office settings. By providing information on creating a safe environment for disclosure, symptoms and patterns of abuse, appropriate intervention when abuse is suspected, and suitable referrals for patients, the training equips dental professionals to serve victims of abuse.

Audience: Dental professionals



# Section 2

## Available Trainings

### Hate and Bias Crime Training for Law Enforcement and Victim Assistance Professionals

Developed by: Education Development Center, Inc.

**Description:** This 1- to 3-day training familiarizes law enforcement and victim service personnel with the nature of bias crimes, appropriate actions to deter and respond to such crimes, and effective ways to maximize support for and reduce trauma to victims of hate and bias crimes. Model policies, procedures, and practices are presented. The curriculum can be modified to offer a 1-day overview training or an expanded training that includes comprehensive interactive sessions.

**Audience:** Law enforcement officers, victim service providers

### Identifying Domestic Violence and Elder Abuse

Developed by: American Bar Association (ABA)

**Description:** This 3-hour training increases attorney knowledge and skills regarding the prevalence of domestic violence and elder abuse; screening, referral, and safety strategies for lawyers; and the legal rights and remedies available to victims of domestic violence and elder abuse.

**Audience:** Attorneys, other judicial personnel





## Joint Tribal-Federal Judges Training on Child Sexual Abuse and Tribal Scholarships Program

Developed by: University of North Dakota

Description: This 2-day, multisession training teaches eligible Tribal and Federal court judges and Tribal court administrators to improve coordination among agencies when working with child sexual abuse cases.

Audience: Tribal and Federal judges

## National Victim Assistance Academy

Developed by: Victims' Assistance Legal Organization (VALOR)

Description: Annually, this 5-day training is conducted simultaneously at five university campus sites that are linked by distance learning technology. The training outlines the origins and early influences of the crime victims' rights movement in the United States, the historical stages of the victims' movement, major crime victim advocacy organizations and the context in which they were founded, critical legislative accomplishments of the victims' movement over the past two decades, and issues facing the victims' movement today. Emphasizing victimology, victim rights, and victim services, the course focuses on broad-based academic instruction and uses interactive learning techniques. Graduate and undergraduate academic credits are available from the cosponsoring universities, and a certificate of graduation is available from the U.S. Department of Justice to all students who successfully complete the Academy course requirements. Applicants must register for the Academy, and an additional registration fee is required.

Audience: Victim service providers, community group members, faith community members, general public, State/local government officials, criminal justice personnel

# Section 2

## Available Trainings

### Promising Practices and Strategies for Victim Services in Corrections

Developed by: National Center for Victims of Crime (NCVC)

**Description:** This 3-day training instructs adult and juvenile correctional agency staff in ways to develop and enhance services for victims of crime. The curriculum includes sessions on Victim Services in Corrections, Responding to Workplace Violence and Staff Victimization, and Victim Impact Classes/Panels for Offenders. Together, these components provide a foundation that can help improve the treatment of crime victims in the postsentencing phases of their cases and encourage interagency collaboration to improve victims' rights and services.

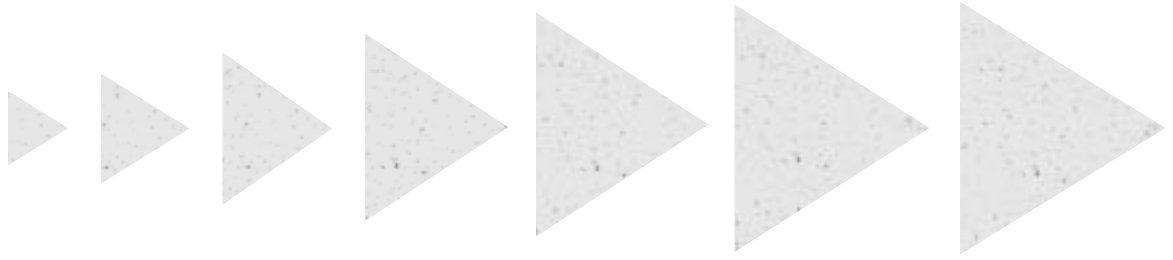
**Audience:** Adult and juvenile institution correctional officers, probation and parole practitioners, victim service providers

### Resource Package for Children Required To Testify in Federal Court

Developed by: Medical University of South Carolina

**Description:** This 1- to 2-day training provides a series of videos and documents for child witnesses (coloring books, etc.) to help participants talk to and prepare child witnesses, minimize the trauma for children who will testify in criminal court proceedings, familiarize child witnesses with the structure and function of Federal court, and facilitate discussion of questions and concerns children may have about testifying in court. The curriculum can be modified to offer a 1-day overview training or an expanded training that includes comprehensive interactive sessions.

**Audience:** Criminal justice practitioners, child victim service providers, Tribal government officials



## School Demonstration Project To Assist Victims and Witnesses: Safe Harbors

Developed by: Victim Services, Inc.

**Description:** This 4-day training session is for school personnel who plan to implement the Safe Harbor program. The session teaches the importance of providing students with a safe place in their school. It discusses tools to give students to keep themselves safe and ways to involve peers, teachers, and families in promoting a safe community. The training includes a 10-lesson curriculum entitled People Empowered to Address Real Life Situations (PEARLS) and provides information about individual and group counseling for students, parent and teacher workshops, youth activities, and a schoolwide antiviolence campaign.

**Audience:** Educational personnel

## Sexual Assault Nurse Examiner (SANE) Program Technical Assistance Workshop

Developed by: Sexual Assault Resource Service, Minneapolis Medical Research Foundation

**Description:** This 1-day training fosters the replication and ongoing administration of SANE programs throughout the country. SANEs usually are part of a multidisciplinary Sexual Assault Response Team (SART) that includes law enforcement personnel, rape crisis advocates, and prosecutors. This workshop leads groups of practitioners from these fields through the process of establishing and administering a SANE program in a community, comprehensively addressing clinical, legal, and operational issues. For those already operating a SANE program, it ensures that they have access to the most current information and standards and provides information about technical assistance and resources.

**Audience:** Victim service providers, health care providers, law enforcement officers, prosecutors

# Section 2

## Available Trainings

### A Telemarketing Fraud Project for Latino Elderly

Developed by: National Hispanic Council on Aging

**Description:** This 1-day training educates elderly people on how to avoid becoming fraud victims by demonstrating fraud techniques. This project is designed to increase elder Latinos' awareness of telemarketing fraud through education and coordination of prevention and intervention services. A 4-day "training of trainers" session is also available.

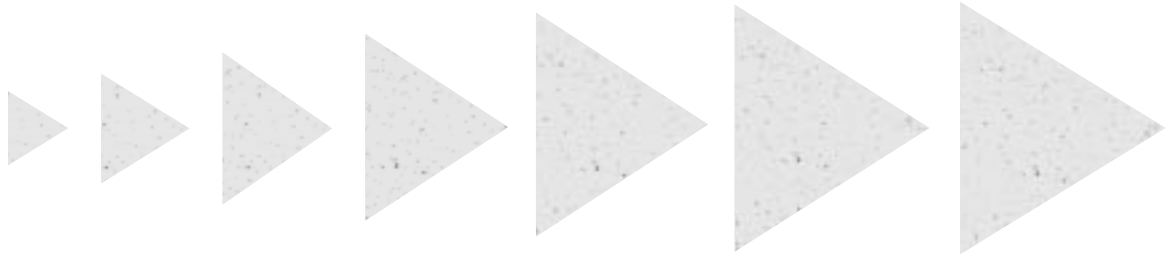
**Audience:** Elderly Hispanic community members

### Train-the-Trainers Seminars: Victim Impact Classes for Offenders

**Developed by:** Mothers Against Drunk Driving (MADD) and the California Youth Authority (CYA)

**Description:** This 5-day session combines classroom learning about crime and victims with personal accounts of victimization and prepares trainers to train others to implement the Victim Impact Classes/Panels curriculum. The 40-hour Victim Impact Classes/Panels curriculum may be used with both juvenile and adult offenders who are incarcerated, under supervision, or in diversion.

**Audience:** Service providers, victim advocates, court and judicial personnel, allied professionals



## Traumatic Grief: The Synergism of Trauma and Grief

Developed by: Anti-Violence Partnership of Philadelphia (AVP)

**Description:** This 2 1/2-day multidisciplinary training is designed to foster consistency in services for covictims of homicide, give practitioners the skills to recognize the needs of covictims, and provide more effective assistance.

**Audience:** Victim service providers, law enforcement professionals, prosecutors

## Upon the Back of a Turtle: A Cross-Cultural Training Curriculum for Federal Criminal Justice Personnel

Developed by: University of Oklahoma Health Sciences Center

**Description:** This curriculum helps Federal Government personnel understand the diversity within Indian communities and improve their abilities to provide culturally appropriate services to American Indian clients. The materials assist Federal criminal justice personnel in responding appropriately to American Indian victims of crime and their families and enhance the provision of culturally sensitive services. The curriculum is organized in training modules that can be presented either separately or as a series of workshops.

**Audience:** Federal Government personnel



# Section 2

## Available Trainings

### Victim Advocate's Guide to the Media

Developed by: National Organization for Victim Assistance (NOVA)

**Description:** This manual offers comprehensive guidelines for helping victim advocates effectively work with a wide variety of media under a wide variety of circumstances. Topics discussed include developing public relations strategies, helping victims work with media, using tools such as press releases or public service announcements, and employing other resource information.

**Audience:** Victim advocates, victim service providers, public officials, allied professionals

### Victim-Sensitive Victim-Offender Mediation and Dialogue

Developed by: University of Minnesota, Center for Restorative Justice & Peacemaking

**Description:** These 1- to 3-day training seminars provide information on ways to improve the quality of services provided to victims by victim-offender mediation programs that offer victims the opportunity to become actively involved in the process of holding their offenders accountable. This training is part of a continuing effort to develop training and technical assistance for the provision of victim-sensitive victim-offender mediation and dialogue. The curriculum can be modified to offer a 1-day overview training or an expanded training that includes comprehensive interactive sessions. Scholarships are available for a limited number of victim service providers.

**Audience:** Victim service providers, criminal justice practitioners



# Section 3

## Trainings in Development

### Building Victims' Programs: A Toolbox for Leaders

Developed by: National Organization for Victim Assistance (NOVA)

**Description:** The Toolbox represents 16 separate workbook units that can be used individually or as part of a total package. Each unit serves as a building block for program development and can be used as a learning tool to enhance and strengthen program development skills. Topics covered include starting a new program, working with Boards of Directors, planning and budgeting, human resource management, and other program management activities.

**Audience:** Victim service providers and advocates, allied professionals

### Communities Responding to Mass Tragedy During the Trial Process

Developed by: Colorado/Oklahoma Resource Council (CORC)

**Description:** The CORC model was used to respond to the needs of Oklahoma City bombing victims attending the Federal trials held in Denver, Colorado. This model illustrates how communities can mobilize to provide comprehensive and coordinated services to multiple victims attending high-profile trials. A training video and companion guidebook titled *Journey to Justice: A Community-Based Response to Victims of High Profile Trials* have been tested and will be available to help communities prepare to serve the diverse needs of high-profile crime victims and the allied professionals who serve them. As either the original trial site for a high-profile case or the designated trial site by a change of venue order, a community must prepare a coordinated community response to such a trial and the attending victims and professionals. This training will be useful for media officials, business leaders, policymakers, criminal justice officials, community leaders, members of volunteer organizations, and other key stakeholders.

**Audience:** Victim service providers, community group leaders, media representatives, faith community leaders, State/local government officials, criminal justice planners/administrators/practitioners, school officials



## Community-Based Crisis Response Initiatives

Developed by: Jefferson Institute

**Description:** This 1- to 5-day training assists State and local communities in developing, implementing, and coordinating long-range crisis response plans and works with State and local agencies to prepare plans to respond to incidents involving victims of mass violence and terrorism. Training focuses on trauma response (internal and external), long-term stress, death and dying, intervention, spiritual considerations, and media management. The curriculum can be modified to offer a 1-day overview training or an expanded training that includes comprehensive, interactive sessions.

**Audience:** Victim advocates, State emergency preparedness staff, State/local emergency responders

## Enhancing the Ability of Victim Advocates To Provide Direct Services to Elder Abuse Victims

Developed by: American Bar Association (ABA)

**Description:** This 1 1/2-day training enhances the ability of victim/witness professionals to provide direct services to victims of elder abuse. The training is presented in five modules that address the scope and nature of the domestic elder abuse problem; a basic definition of the aging process to help improve interactions with elderly victims, suspects, and witnesses; police investigative protocols and criminal and noncriminal options for responding to domestic elder abuse, legislative mandates, and referral opportunities; the social service networks that operate in most communities; and a review of the complex legal, ethical, and practice principles that often overlap in domestic elder abuse cases. Such concepts as self-determination, privacy, confidentiality, informed consent, autonomy, *parens patriae*, and police power are reviewed and explored by students. These modules may be provided alone or in combination with other training programs to meet students' needs and experience levels. Optional activities are provided for trainers to use if emphasis on one particular topic is needed.

**Audience:** Prosecutors, law enforcement officers, victim advocates

# Section 3

## Trainings in Development

### Homicide Support Project

Developed by: Virginia Mason Medical Center

**Description:** This 3-day session trains multidisciplinary personnel to provide consistent, clear assistance to families in the aftermath of homicide using the Trauma and Separation Distress Therapy Model. The model distinguishes between issues of grief over the loss of a loved one and those related to the trauma of sudden, violent death.

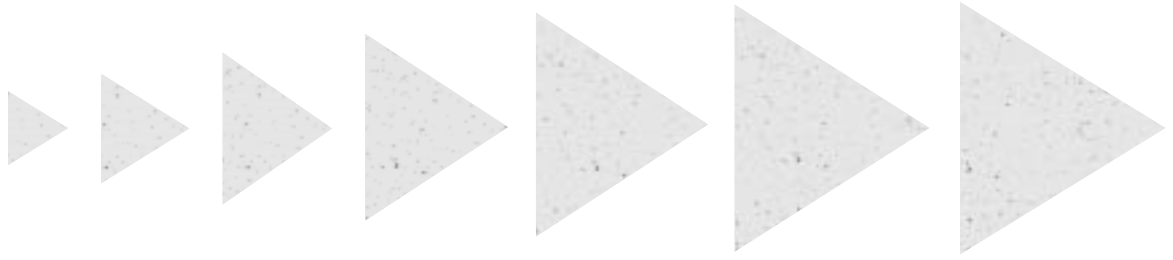
**Audience:** Criminal/juvenile justice practitioners, mental health personnel, victim service providers

### National Scope Training on Implementing Victim Services

Developed by: National Organization for Victim Assistance (NOVA)

**Description:** This 2-day training helps community policing officers obtain skills to better manage their interactions with people in distress and coordinate services with professional victim advocates to help victims. The training presents the concept that “victim-oriented” policing services can promote “community-oriented” policing strategies.

**Audience:** Law enforcement officers



## Operation Fraudstop: A Partnership To Reduce Telemarketing Fraud and Assist Victims

Developed by: National Sheriffs' Association (NSA)

**Description:** This 1-day training focuses on preventing telemarketing fraud committed against elder victims. Participants are instructed on telemarketing fraud and elder abuse as well as elders' fear of crime, concerns about transportation and safe driving, and need for reassurance and companionship.

**Audience:** Victim service providers, elderly victims, elderly service providers

## Training and Technical Assistance for Native American Children's Justice Act (CJA) Grantees

Developed by: National Indian Justice Center, Inc. (NIJC)

**Description:** This 1- to 2-day training teaches Victim Assistance in Indian Country (VAIC) discretionary grantees and Children's Justice Act (CJA) grantees how to improve the investigation and prosecution of child abuse and sexual abuse cases. The curriculum can be modified to offer a 1-day overview training or an expanded training that includes more comprehensive materials. Grantees may receive assistance by telephone or through regional trainings (including cluster conferences) where appropriate.

**Audience:** Victim service providers for American Indians

# Section 3

## Trainings in Development

### Training and Technical Assistance for Victims in Indian Country

Developed by: To be determined

Description: This training provides comprehensive, skills-building training and technical assistance to Tribal grantees of the Victim Assistance in Indian Country (VAIC) program. It focuses on direct services to crime victims and provides information on funding and funds management for a variety of postaward activities.

Audience: VAIC grantees

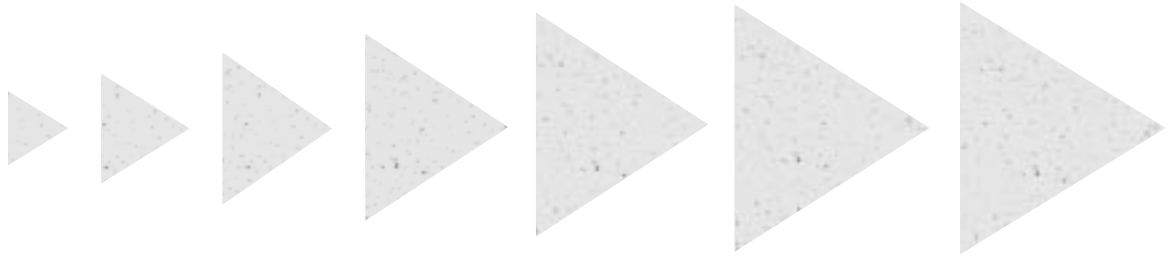
### Victim Services 2000

Developed by: Denver Victim Services 2000 (VS 2000) Demonstration Project

Description: This is a compendium of training modules, facilitated by Denver VS 2000, intended to help communities improve the range, quality, and accessibility of services for all types of crime victims with special emphasis given to reaching previously unserved or underserved populations. Modules include Planning for Innovation and Change, Denver VS 2000 Needs Assessment Process, Using Technology to Enable Collaboration, Community Advocates: Outreach to Unserved and Underserved Populations, and Developing a Culturally Competent Staff and Client Services. Technology training includes free software to establish each component management system. Training modules can be requested separately or in combinations. The length of each training module is yet undetermined, but anticipated to be between 1 and 2 days with followup technical assistance available.

Audience: Victim service coalitions, government entities, victim service providers, allied professionals





## Victims Services Response to Victims of Gang Violence

Developed by: Victim Services, Inc.

**Description:** This 3-day training session improves the responses of victim service providers, law enforcement officers, school and hospital personnel, funeral directors, and youth service workers to victims of gang violence. Training will be provided to two jurisdictions selected as demonstration sites.

**Audience:** Victim service providers, juvenile and criminal justice personnel, hospital personnel, funeral directors, law enforcement personnel, school personnel, youth services workers, allied professionals

## The Workplace Response to Domestic Violence

Developed by: Family Violence Prevention Fund

**Description:** This 1- to 2-day train-the-trainer session aims to improve workplace services to victims of domestic violence by providing employers and labor unions with information and resource materials. The curriculum can be modified to offer a 1-day overview training or an expanded training that includes comprehensive interactive sessions.

**Audience:** Public-, private-, and union-sector trainers



# Index

American Bar Association (ABA)  
740 15th Street NW., Ninth Floor  
Washington, DC 20005

Anti-Violence Partnership of Philadelphia (AVP)  
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Philadelphia, PA 19102

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c/o Denver District Attorney's Office  
303 West Colfax, Suite 1300  
Denver, CO 80204

Denver Victim Services 2000  
303 West Colfax, Suite 1300  
Denver, CO 80204

Education Development Center, Inc.  
55 Chapel Street  
Newton, MA 02158

Family Violence Prevention Fund  
383 Rhode Island Street, Suite 304  
San Francisco, CA 94103

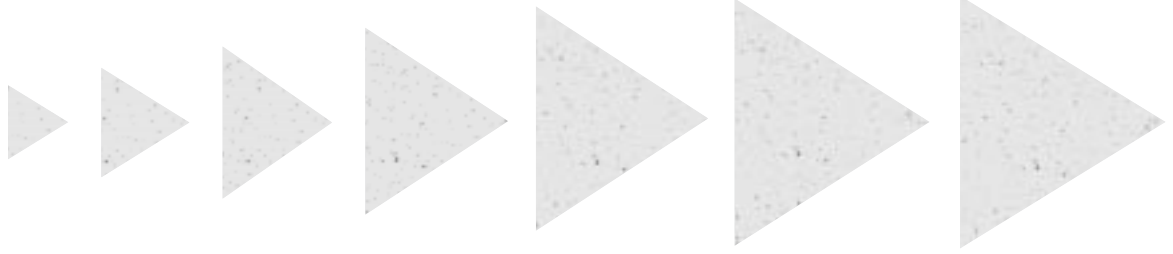
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1015 18th Street NW., Suite 902  
Washington, DC 20036

Medical University of South Carolina  
Associate Professor and Director, Family and Child Programs  
National Crime Victims Research and Treatment Center  
171 Ashley Avenue  
Charleston, SC 29425

Mothers Against Drunk Driving (MADD)  
511 East John Carpenter Freeway, Suite 700  
Irving, TX 75062

National Center for Victims of Crime (NCVC)  
2111 Wilson Boulevard, Suite 300  
Arlington, VA 22201

# Supplemental Developers



National Council of Juvenile and Family Court Judges (NCJFCJ)  
1041 North Virginia, Third Floor  
University of Nevada  
Reno, NV 89557

National Hispanic Council on Aging  
2731 Ontario Road NW.  
Washington, DC 20009

National Indian Justice Center, Inc. (NIJC)  
The McNear Building  
7 Fourth Street, Suite 46  
Petaluma, CA 94952

National MultiCultural Institute (NMCI)  
3000 Connecticut Avenue NW., Suite 438  
Washington, DC 20008

National Organization for Victim Assistance (NOVA)  
1757 Park Road NW.  
Washington, DC 20010

National Sheriffs' Association (NSA)  
Executive Director  
1450 Duke Street  
Alexandria, VA 22314

Office for Victims of Crime Training and Technical Assistance Center  
2277 Research Boulevard, MS 7-F  
Rockville, MD 20850

Oregon Department of Human Resources  
Senior and Disabled Services Division  
500 Summer Street NE., Second Floor  
Salem, OR 97310-1015

Program Against Sexual Violence  
Boynton Health Services  
University of Minnesota  
410 Church Street, Room 407  
Minneapolis, MN 55455

Sexual Assault Resource Service  
Minneapolis Medical Research Foundation  
525 Portland Avenue, Seventh Level  
Minneapolis, MN 55415

# Index

Spiritual Dimension in Victim Services  
P.O. Box 6736  
Denver, CO 80206

University of Minnesota  
Office of Sponsored Programs  
1100 Washington Avenue South, Suite 201  
Minneapolis, MN 55414-1226

University of Minnesota at Minneapolis  
401 Church Street, Room 407  
Minneapolis, MN 55455

University of North Dakota  
Budget and Grants Administration  
Box 3706  
Grand Forks, ND 58202

University of Oklahoma Health Sciences Center  
Department of Pediatrics  
CHO 3B-3406  
P.O. Box 26901  
Oklahoma City, OK 73190

Victim Services, Inc.  
2 Lafayette Street, Third Floor  
New York, NY 10007

Victims' Assistance Legal Organization (VALOR)  
8180 Greensboro Drive, Suite 1070  
McLean, VA 22102

Virginia Mason Medical Center  
1100 Ninth Avenue  
Seattle, WA 98101

# Curriculum Developers

# Registration

## ▶ How To Register

**Each registrant must fill out a separate registration form;** one person may register for multiple trainings on a single form. A fee is charged for each training to offset the cost of training materials:

Early Bird Registration .....	\$40
General Registration .....	\$50
Group Registrations.....	\$35 Per Person
<i>(three or more persons from the same agency)</i>	

The registration fee includes training materials, breaks, and certificates of attendance. Payment must be made by check or money order and made payable to Aspen Systems Corporation.

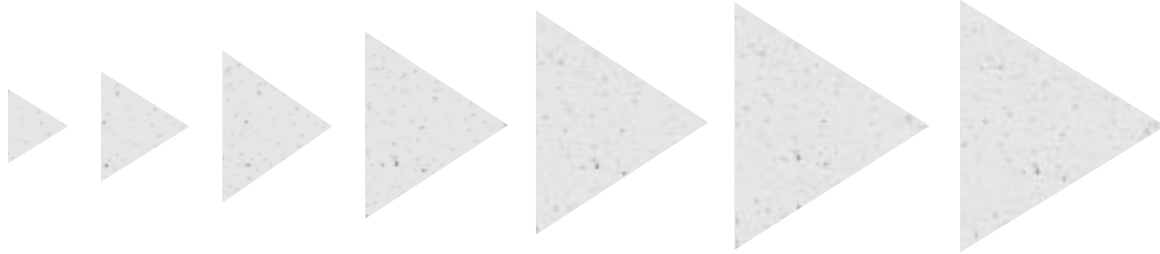
To qualify for the Early Bird discount rate, registrations must be received on or before the Early Bird deadline date. Please be sure to indicate requirements for special accommodations on the registration form.

Registrations are processed in the order in which they are received. All registration requests are accepted on a space-available basis and must be received by the registration deadline date, which is generally about 2 weeks before the training date.

## ▶ Confirmation of Enrollment

Registrations received by the deadline for trainings in which space is available will be acknowledged with a confirmation notice. Information about the training location, lodging, and a map or directions will be included with the confirmation notice.

All personal expenses related to attendance at the training (including travel, food, lodging, and other incidentals) are the responsibility of the registrant.



## **Cancellations and Refunds**

Cancellations or changes to your registration must be made 2 weeks prior to the scheduled training date. To cancel or change your registration please contact TTAC. If you are unable to attend a training and do not cancel your registration, you will forfeit the registration fee.

Training sessions will be canceled if there is insufficient registration. Decisions about cancellation will be made 2 weeks in advance of the training date. If a training session is canceled by TTAC, registrants will be notified and registration fees will be refunded or applied to another training.

# Registration Form

Copy this page and complete one form for each person attending from your organization (please PRINT or TYPE).

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Requirements for Special Accommodations: \_\_\_\_\_

Indicate your selection by circling the appropriate fee.

Training Name	Early Bird Fee (Deadline)	General Registration Fee (Deadline)	Group Fee (Deadline)
Cultural Considerations in Assisting Victims of Sexual and Physical Violence May 19, 2000, Albuquerque, NM	\$40 (April 21)	\$50 (May 5)	\$35 per person (May 5)
Immigration and Cultural Considerations in Assisting Victims of Sexual and Physical Violence October 27, 2000, Warren, OH	\$40 (September 29)	\$50 (October 13)	\$35 per person (October 13)
Juvenile Court Response to Victims of Juvenile Offenders September 25, 2000, Tampa, FL	\$40 (August 28)	\$50 (September 11)	\$35 per person (September 11)
Leadership and Professionalism Development			
June 1, 2000, Brainerd, MN (Human Resource Development and Supervision Module)	\$40 (May 4)	\$50 (May 18)	\$35 per person (May 18)
July 29–August 3, 2000, Miami, FL (All Modules)	(Requires registration for NOVA conference. www.try-nova.org)		
Total Amount Due \$ _____			

For three or more persons from one agency to attend a single training, cost is \$35 each. All group registrations must be submitted together. Make check or money order payable to Aspen Systems Corporation.

☐ Check   ☐ Money Order enclosed. Number of persons from agency attending: \_\_\_\_\_





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## Training Resource Guide

For copies of this publication and/or additional information, please contact:

**Office for Victims of Crime Resource Center (OVCRC)**

P.O. Box 6000

Rockville, MD 20849-6000

Telephone: 1-800-627-6872 or 301-519-5500

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Office of Justice Programs

*Office for Victims of Crime*

*Washington, DC 20531*

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